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Waiver & Release:

Participants wishing to travel with Curriculum Travel Of America, Inc. ("CTA") must register online at CTAfieldtrips.com using your group's unique Trip Code as found on the trip information sheet. All participants, or if minor, participants parent or guardian, must first agree to the Terms and Conditions at the time of registration. Upon completing registration, your CTA Trip Account is established with secure online access to the CTA payment gateway, payment deadlines, payment history, and trip cancellation information. A copy of the CTA Terms and Conditions can be found at ctafieldtrips.com/download-media.

Payment and Price:

Payment Plans:

When you register with CTA, there are two payment options: (1) pay in full at registration, (2) make regularly scheduled installment payments under a manual installment plan established by CTA, with a \$5 non-refundable handling fee on each installment payment, including the initial and the final payments. All payments must be made by mailed check or, when available, online by a valid US bank debit, gift or credit card. Installment payments are not automatically processed but must be submitted manually by payee. CTA sends automatic installment payment email reminders 14-days prior, 3-days prior and 3-days following each payment deadline.

Your account must be paid in full by the final payment deadline as noted in your CTA individual trip account or your account will be subject to cancellation.

Price Adjustments:

The price quoted is based upon a minimum number of travelers, the content of the program as outlined in your trip information sheet and the date of your registration. A registrant may receive a special price by registering by the registration deadline in the trip information sheet. The price quoted is also subject to adjustment if the minimum enrollment is not met, if the program content or itinerary changes, or in the event of circumstances beyond CTA's direct control. These include, but are not limited to, increases in travel security charges, government imposed fees and taxes, fuel and energy costs and charges, and airline, vendor, or group imposed schedule changes or delays.

Fees Not Included:

Unless specifically stated in your trip information sheet, CTA's prices do not include Individual Cancellation Fee Waiver (ICW) fees, baggage charges, expenses incurred during free time, portage at airports and hotels, transportation from your home to the origination point of the program and back, or tips to local guides.

Late Registration, Late Payment, and Fees:

CTA charges a late registration charge, equal to the greater of 10% of the base tour price or \$30, for registrations received after the final payment deadline.

The fee for any late payments made after any scheduled installment date is \$15. For a trip including airfare, a \$100 fee may apply for any correction made to your name within 75 days of departure.

Waitlist:

Your program space is not guaranteed until your account has been paid in full. If you are placed on a waiting list due to late registration or an outstanding account balance after final payment, your account must clear waiting list procedures and may involve additional charges.

Adults:

Adults pay based on room occupancy. Upon all parties' approval and subject to availability, adults can be registered two, three or four to a room, for the double, triple or quad occupancy per-person trip price, respectively. For a single occupancy room, adults pay the single occupancy trip price.

Cancellations

Cancellations:

All cancellations must be made in writing by or on behalf of the person listed on the registration form to CTA, 5194 Hamilton Boulevard, Allentown, PA 18106, or via email to CTA at cancel@ctafieldtrips.com must be postmarked prior to the group's departure, and must include Registration ID number, registrant's name, and complete address. Within 24 hours following receipt of your registration confirmation and initial payment, you may cancel your CTA program and receive a full immediate refund. Later refunds are issued within 45-days (and longer if the entire trip is cancelled) following scheduled trip departure using the original form of payment on the account. After 24 hours, the Standard Cancellation Policy applies unless the Individual Cancellation Waiver (ICW) option is purchased.

Standard Cancellation Policy:

If you do not enroll in the Individual Cancellation Waiver and you must cancel beyond the 24-hour grace period, CTA will retain:

- 25% of the base trip price (minimum charge of \$120 if base trip price is \$400 or more) if your cancellation is postmarked more than 75 days prior to the group's departure,
- 50% of the base trip price if your cancellation is postmarked 45 to 74 days prior to group's departure, or
- 100% of the base trip price if your cancellation is postmarked 44 days or fewer prior to group's departure.

Individual Cancellation fee Waiver (ICW) benefits:

The Individual Cancellation fee Waiver is available for purchase at time of trip

registration and up to fifteen (15) days after you register for your trip. If you cancel beyond the 24-hour grace period, the ICW protects your payments and provides a full refund of monies and related fees paid towards your trip unless airfare is included in trip. When Airfare is included in trip, Air Cut-off Date and ticket value are specified at trip registration and in CTA email payment notices; ICW covers airline ticket only when canceling before the Air Cut-off Date. If canceling on or after the Air Cut-off Date, the full value of the airline ticket is deducted from any applicable ICW refund. The ICW enrollment fee is non-refundable. If elected, the additional enrollment fee for the ICW will be due and payable immediately on the day elected, after which time the ICW election expires, and any payments made are first applied to the ICW enrollment fee before being applied towards your outstanding trip balance. The ICW enrollment fee cost will be included in your trip information and, available for purchase during online trip registration and will remain available until the ICW option expires.

All payments, including the optional ICW enrollment fee, are due as of the final payment due date for your program. If, as of that date, the additional amount for the ICW has not been received in full along with the full trip cost, your ICW election may be canceled and you will not be covered under the ICW.

The purchase of ICW is non-refundable after 24 hours of initial ICW purchase confirmation.

Non-Refundable Fees:

Unless otherwise stated herein, the ICW fee is not refundable under the Individual Cancellation Waiver program. The fees for returned checks, late registration, installment payments, declined credit cards or electronic drafts, and late payments are not refundable under the Standard Cancellation policy.

Cancellation for non-payment:

In the event that registrant is not paid in full by the final payment due date, CTA, at its sole discretion, may cancel registrant's trip participation.

Cancellation for force majeure:

In the event that the trip is canceled by CTA or by the host school district or organization as a result of or following acts of force majeure, including, without limitation, acts of God, war (whether declared or not), terrorism, or civil unrest, or weather related events leading to evacuation of trip destinations, or cessation of business by Vendors engaged for registrant's trip, or pandemic or epidemic, or destination of trip is closed, or any other reason or event beyond the control of CTA, the Standard Cancellation Policy and ICW are not applicable, and CTA will have no liability to make refunds to registrants unless CTA receives refunds (full or partial), as a result of the cancellation, from vendors engaged by CTA for services related to registrants trip, and

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such refunds shall then be refunded to all registrants on a pro rata basis, along with a refund of any ICW fee paid by the registrants.

General Information:

Final Itinerary:

Approximately two weeks prior to departure, your Group Leader will be sent the Final Itinerary with details regarding flight and hotel information, departure and return times, site visits, meals included, drop-off/pick-up locations, etc.

Travel Documentation:

Every participant must have the required documentation necessary to participate in the trip prior to the date of departure, including date of birth and necessary identification that fully matches the name provided to CTA for inclusion on travel documentation and airline tickets, and must meet any other applicable compliance requirements issued by the Transportation Security Administration or related agencies.

CTA provides online customer service to keep the program participant's information current and it is the participant sole responsibility to assure that this information is fully up to date no later than 60 days prior to the group's departure date. If changes occur after that date, the participant must contact CTA and additional change fees may apply. Visit the Transportation Security Administration website at www.tsa.gov for more information. If a participant is unable to travel due to the lack of a proper identification, passport or visa, or necessary inoculations, the standard cancellation policy will apply. Reservations are not transferable at any time.

Supervision/Behavior:

CTA, the Group Leader, and chaperones establish behavior rules and directions for all student participants. Failure to abide by the rules or directions may result in the student being sent home at the parents expense without any right to a refund. All program participants will be responsible for their own actions at all times.

On occasion, program participants may be allowed by the Group Leader to leave the group and to explore on their own. CTA has no responsibility for participants when they are on their own and it is the sole responsibility of those participants to take whatever actions are necessary to rejoin the group, at their own cost. If a program participant is late in appearing for a scheduled departure, the Group Leader has no duty to delay the Program to wait for the participant.

Personal Property:

Participants are fully responsible for any costs arising from the damage, loss, or theft of any personal property during the program.

Travelers with Disabilities:

CTA happily welcomes all travelers on our tours. However, the trips are fast paced, require a great deal of walking, and can be physically demanding. Due to these restrictions, you may not be able to fully participate in the tour. Furthermore, CTA is not responsible for any denial of service by carriers, hotels, restaurants, and other independent suppliers, and cannot refund the cost of any activity in which you were unable to participate. We encourage that any disability requiring special attention be reported to the Group Leader and CTA at the time you make your reservation. CTA will make reasonable attempts to accommodate special needs. Travelers requiring extraordinary assistance must be accompanied by a paying companion who is capable of and totally responsible for providing the necessary assistance.

Special Dietary Requirements:

CTA cannot be responsible for accommodating any food allergies, or dietary requirements and restrictions, and is not responsible for any problems associated with the same. All issues regarding food and drink, including allergies, or dietary requirements and restrictions, are the sole responsibility of the participant.

Trip Changes:

Changes or substitutions in hotels, itinerary, inclusions, or airports may be made depending on your travel dates, arrival and departure times, national holidays, and events beyond CTA's control at the discretion of CTA as it deems necessary or desirable. On certain dates some attractions or activities may be closed. CTA at its sole discretion may cancel a program due to insufficient enrollment, unforeseen operational difficulties, lack of projected availability, or any other reasons at any time. Whenever possible, suitable alternatives will be provided.

Third-Party Providers:

Curriculum Travel Of America, Inc. ("CTA") its employees, shareholders, subsidiaries, affiliates, officers, directors, successors, agents, and assigns (collectively, "CTA") does not own, operate or control any person or entity which is contracted to or does provide goods or services for your trip, including, for example, lodging facilities, airline, vessel or other transportation companies, guides or guide services, local ground operators, entertainment or sightseeing operators, providers or organizers of optional excursions, food service providers, etc. All such persons and entities are independent contractors. As a result, CTA is not liable for any negligent or willful act or failure to act of any such person or entity, or of any third party.

Uncontrollable Circumstances:

Without limitation, CTA is not responsible for any injury, loss, or damage to person or property, death, delay, or inconvenience in connection with the provision of any goods or services whether occasioned by or resulting from, but not limited to, acts of force majeure, war, civil unrest, insurrection, strikes or other labor activities, criminal or terrorist activities of any kind or the threat thereof, lost or stolen belongings, overbooking or downgrading of accommodations, mechanical or other failure of airplanes or other means of transportation or for any failure of any transportation mechanism to arrive or depart timely, dangers associated with animals, sanitation problems, food poisoning, epidemics or the threat thereof, lack of or quality of medical care, illness or disease, difficulty in evacuation in case of a medical or other emergency, actual, perceived or threatened epidemics, or for any other cause beyond the direct control of CTA. For further information regarding travel to your specific destination(s), you are encouraged to visit the Centers for Disease Control and Prevention's Travelers' Health website at www.cdc.gov/travel.

Arbitration:

Any dispute concerning these Terms & Conditions and/or any other matter concerning the trip, including, but not limited to, any events and circumstances occurring during the trip, shall be resolved solely and exclusively by binding arbitration in Allentown, Pennsylvania pursuant to the then existing commercial rules of the American Arbitration Association. In any such arbitration, the substantive (but not procedural) law of the Commonwealth of Pennsylvania shall apply. By accepting these Terms and Conditions, you are irrevocably, unconditionally, and expressly submitting to binding arbitration, in lieu of having any such dispute decided in a court of law before a jury.

Privacy: Because the nature of our business requires coordination with various providers who deliver the travel services, it is necessary to share some personal information from time to time.

Please note: A participant will not be allowed to travel on a CTA tour if his/her name does not appear on the travel roster on the day of departure. By registering for a CTA trip, and making an initial deposit, participants and/or persons listed on the account are agreeing to and consenting to these Terms and Conditions. If you do not understand any of the foregoing Terms and Conditions, or if you have any questions or comments, please contact CTA at 610-395-6606.

Policies stated herein are in force for all trip registrations received by CTA as of April 8, 2021, and remain so until further written notice by CTA.